

REGIONAL DISTRICT OF CENTRAL KOOTENAY BYLAW NO. 2210, 2011

A bylaw to establish and maintain an emergency management framework
for the Regional District of Central Kootenay

WHEREAS the Board of the Regional District of Central Kootenay must establish and maintain an emergency management organization to develop and implement emergency plans and other preparedness, response and recovery measures for emergencies and disasters.

AND WHEREAS the Board wishes to provide a comprehensive emergency management framework to develop, coordinate and manage emergency planning, preparedness, response and recovery throughout the Regional District of Central Kootenay;

AND WHEREAS under section 6(4) of the Emergency Program Act, the Board may delegate any of its powers and duties to an emergency management organization except the power to declare a state of local emergency;

NOW THEREFORE, the Board of the Regional District of Central Kootenay, in open meeting assembled, enacts as follows:

1. CITATION

1.1 This Bylaw may be cited as “Regional District of Central Kootenay Emergency Management Regulatory Bylaw No. 2210, 2011”.

2. DEFINITIONS

2.1 In this Bylaw:

- a) **Act** means the *Emergency Program Act*;
- b) **Board** means the Board of Directors of the Regional District of Central Kootenay;
- c) **Emergency** means a present or imminent event that:
 - i. is caused by accident, fire, explosion or technical failure or by the forces of nature, and
 - ii. requires prompt coordination of action or special regulation of persons or property, to protect the health, safety or welfare of people or to limit damage to property;
- d) **Emergency Management Plan** means the overall Regional District plan which provides a comprehensive emergency management framework to develop, coordinate and manage emergency planning, preparedness, response and recovery throughout the Region District;
- e) **Emergency Preparedness Committee** means the committees established under section 5.3 of this Bylaw to provide the development and delivery of emergency preparedness and planning within the applicable service area;
- f) **Emergency Program** means the organizational structure for the overall coordination of emergency planning, preparedness, response and recovery actions within the Regional District of Central Kootenay;

- g) **Emergency Program Executive Committee** means that committee established under section 5.1 of this Bylaw;
- h) **Emergency Program Coordinator** means that person so appointed by the applicable local authority;
- i) **Service Area** means the extended service areas as established by Bylaw Nos. 1229, 1245, 1388, 1389, 1716 and 1717 and amendments thereto; and
- j) **Emergency Response Plan** means a sub-plan for a service area within the Regional District which sets out the actions for area-specific emergency response and recovery.

3. EMERGENCY PROGRAM

3.1 An organizational structure for comprehensive emergency management designed to prepare for, respond to and recover from emergencies in the Regional District shall be formed under the direction of the Board. The organizational structure so formed shall be known as the *Regional District of Central Kootenay Emergency Program*.

3.2 The Program will be implemented, structured and maintained as set out in the *Regional District of Central Kootenay Emergency Management Plan*, as adopted by the Board.

4. PARTICIPATING AREAS

4.1 The Program shall apply to all electoral areas and local jurisdictions within the Regional District of Central Kootenay in accordance with the arrangements established by the applicable extended services bylaws.

5. ADMINISTRATION

5.1 Emergency Program Executive Committee

- a) There is hereby established an Emergency Program Executive Committee comprised as follows:
 - i. Board Directors, on a rotational basis as directed by the Chair;
 - ii. Chief Administrative Officer or designate;
 - iii. Administrators of the municipalities; and
 - iv. such other members from the Regional District and/or emergency service areas as designated by the Chief Administrative Officer.
- b) At the first meeting held each year, the Executive Committee shall appoint a Chair from among the members; and
- c) The Executive Committee may delegate any of its powers and duties under this Bylaw to the applicable Emergency Program Coordinator except the power to declare a state of local emergency.

5.2 Emergency Program Coordinators

- a) There are hereby established one or more Emergency Program Coordinators to manage the Emergency Program within designated service areas within the Regional District; and

- b) The number of Coordinators shall be determined by the Board and may be amended from time to time to meet the requirements of the Emergency Program;

5.3 Emergency Preparedness Committees

- a) There are hereby established *Emergency Preparedness Committees* for designated service areas, comprised of the following members:
 - i. the Coordinator, who shall also act as chair;
 - ii. the Administrator of the Regional District and municipalities or their designates; and
 - iii. other duly appointed representatives of agencies or public services that have first responder and/or direct functional accountability in the event of an emergency, such members to be decided by the applicable Emergency Program Coordinator and/or Administrators.
- b) Emergency management for electoral areas not grouped under an Emergency Preparedness Committee will be a shared responsibility among the other committees.

6. DUTIES AND RESPONSIBILITIES

6.1 Duties and responsibilities of the Board, Emergency Program Executive Committees, Emergency Program Coordinators and Emergency Preparedness Committees are as set out in the Regional District of Central Kootenay Emergency Management Plan.

7. MUTUAL ASSISTANCE

7.1 Where the occurrence of an emergency requires operational capabilities beyond that available in a service area, the applicable Emergency Program Coordinator may request assistance from other service areas.

7.2 In any case of mutual assistance, a service area providing the assistance shall not be left void of the ability to respond to an emergency or disaster within its own service area.

8. REPEAL

8.1 Creston and Area Sub Region Emergency Measures Regulatory Bylaw No.1634, 2003 and Nakusp and Area K Sub Region Emergency Measures Regulatory Bylaw No.1639, 2003 are hereby repealed.

READ A FIRST TIME the 24th day of February, 2011.

READ A SECOND TIME the 24th day of February, 2011.

READ A THIRD TIME the 31st day of March, 2011.

ADOPTED the 31st day of March, 2011.

“John R. Kettle”

Chair

“Dawn Attorp”

Secretary